ELDON PARISH COUNCIL

ANNUAL MEETING

Eldon Community Centre,	**Tuesday**	**7.00 p.m.**
Eldon	**16th May 2017**	

Under the Openness of Local Government Bodies Regulations 2014, recording of the meeting by any person is permitted. Those filming or otherwise recording the meeting should respect the rights of other members of the public attending and should not disrupt the meeting; nor can any verbal commentary be made during the progress of the meeting by the press or public in attendance.

AGENDA

1. ELECTION OF CHAIRMAN FOR THE 2017/2018 MUNICIPAL YEAR
The newly elected Chairman will formally sign a declaration of Acceptance of Office and address the meeting.

2. ELECTION OF VICE-CHAIRMAN FOR THE 2017/2018 MUNICIPAL YEAR

3. APOLOGIES AND REASONS FOR ABSENCE

4. DISCLOSURES OF INTERESTS
Disclosure of any personal or prejudicial interests by Councillors in relation to any matters to be considered at the meeting.

5. ANY APPLICATIONS FOR DISPENSATIONS
To consider any applications for Dispensations from Councillors about matters to be discussed at this or future meetings.

6. MINUTES AND ACTION POINTS
To confirm as a correct record the Minutes of the Meeting of the Parish Council held on 28th March 2017 (copy attached).

7. APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES FOR 2017/2018
To appoint representatives on outside bodies as follows:

(a) Bishop Auckland and Shildon AAP Local Councils Committee (2 members)
(b) Bishop Auckland and Shildon AAP or its Task and Finish Groups
(c) Police and Crime Commissioner Community Panel (Bishop Auckland) (1 member)
(d) CDALC Smaller Local Councils Forum (Up to 2 members plus Clerk)
(e) SCYPAN
(f) South Durham Residents, Business and Travellers Forum
(g) Any other bodies not listed above.

8. DATES AND TIMES OF FUTURE MEETINGS
Based on the 2016/2017 Municipal Year and in accordance with current Standing Orders, the following dates for 2017/2018 are suggested:

Tuesday 25 July 2017
Tuesday 26 September 2017
Tuesday 28 November 2017
Tuesday 16 January 2018 (meeting now needs to be earlier because of budget setting and precept request to DCC)
Tuesday 27 March 2018
Tuesday 29 May 2018

9. DATE OF ANNUAL PARISH MEETING FOR 2018
An Annual Meeting for registered local electors in the Parish must be convened by the Council between 1st March and 1st June each year. It is suggested that the 2018 Annual Parish Meeting should be held on 29th May 2018 at 6.45 p.m.

10. POLICE LIAISON
A representative from Shildon Police has been invited to report on policing in the Parish Area.

11. QUESTIONS – TO DEAL WITH ANY ISSUES RAISED BY MEMBERS OF THE PUBLIC
As previously notified by local electors to the Council. The debate on each issue not to exceed 5 minutes.

12. REPORTS:

(a) From Representatives on Outside Bodies, or attending Outside Events

(b) From County Councillors
County Councillors are invited to all Parish Council meetings to report/discuss ongoing issues.

13. ELDON COMMUNITY PARTNERSHIP
Officers of the Community Partnership are invited to attend all Parish Council meetings to report/discuss ongoing issues.

14. BISHOP AUCKLAND AND SHILDON AREA ACTION PARTNERSHIP ISSUES
To consider any issues relating to the Bishop Auckland and Shildon AAP.

15. CORRESPONDENCE/DOCUMENTS RECEIVED
To consider the following:

(a) Schedule of correspondence from CDALC (copy **attached**).
(b) Letter from Mrs M Brown of 1 Pasture Row about hedge.

16. LIGHTING ISSUES
Lighting issues at Gateway and Community Centre – Update.

17. ANNUAL VILLAGE FETE AND GARDEN COMPETITION 2017
To consider/note progress.

18. LAND AND ENVIRONMENTAL ISSUES IN ELDON
To consider any reports in relation to land and/or environmental issues.

19. PARISH PLAN
Standing Item for updates in relation to any issues.

20. RISK ASSESSMENT
To undertake the annual review and assessment of risk (report **attached**).

21. AUDIT OF ACCOUNTS 2016/2017
To consider and approve:

- The Annual Accounts for 2016/2017 **(attached).**
- The Annual Governance Statement (Section 1) and Annual Return (Section 2) for 2016/2017 **(attached).**

22. ANY QUESTIONS FROM MEMBERS FOR THE CLERK OR CHAIRMAN
To be discussed at the Chairman's discretion.

23. DATE OF NEXT MEETING – TUESDAY 25th JULY 2017

BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED UNDER ITEMS 24 TO 25, IT IS ANTICIPATED THAT THE PARISH COUNCIL WILL PASS A RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

24. VOUCHERS/INVOICES
Schedule for payments to be authorised and circulated at the meeting.

25. INCOME AND EXPENDITURE
Schedules of Overall Expenditure and Income to date, together with details of Petty Cash Expenditure will be circulated at the meeting, together with Bank Reconciliations.

To All Members of the Parish Council

You are hereby summoned to attend the above meeting

Signed



Tom Bolton, Clerk to Eldon Parish Council

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